

Driving Institutional Change for Research Assessment Reform

Breakout Session

Tuesday, October 22, 2019

Note-taker instructions:

- The breakout sessions will be held under [Chatham House Rule](#) to encourage open and honest discussion. The rule states, “When a meeting, or part thereof, is held under the Chatham House Rule, participants are free to use the information received, but neither the identity nor the affiliation of the speaker(s), nor that of any other participant, may be revealed.” This means that any information you record may NOT be attributed to the speaker.
- Your goal is to keep a record of the discussion. Participants may not always agree—that is okay. We would like to know what the points are and where the tension is.
- In addition, please take note of any action items that come naturally out of the conversation.
- As a note-taker, you will also briefly summarize and report on the breakout session to the larger group. We would like you to share the following information:
 - Breakout session topic
 - Spend 1-2 minutes on each question
 - What conclusion did the group reach for each question?
 - Where was there disagreement and why?
 - Did any action items fall out of the discussion?

As a reminder, the breakout sessions are under Chatham house rule, so you may not attribute any ideas to the speaker.

- Please send your notes to Anna Hatch, DORA Community Manager (ahatch@ascb.org) by Friday, October 25.